

South Missouri Baptist Assembly

P.O. Box 513, Van Buren, MO 63965
573-323-4286

FACILITIES USE AGREEMENT (Individuals and Non-SMBA Churches/Groups)

Completion of this document is important. It contains the full extent of the agreement between South Missouri Baptist Assembly (SMBA) and the user, and must be signed by an authorized representative of the user. Your reservations for the use of the facilities are not confirmed until this contract is signed and returned with the proper deposit, and accepted by the Camp Manager.

Initial Contact Date: _____ Date of Confirmation: _____

Deposit Amount (25% of total): _____ Date Received: _____

Balance Due 2 weeks before event: Due Date: _____ Amount: _____ Paid on: _____

(No refund if event is canceled within 24 hours of check-in time)

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Authorized Representative: _____

Phone Number: _____ Alt. Phone: _____

Fax Number: _____ E-mail: _____

Arrival Date/Time: _____ Departure Date/Time: _____

Number Attending: _____

LODGING

(Guests must provide their own linens.)

DORMITORY LODGING

____ Inspiration Lodge (6 dorms x 20 beds = 120) _____ Riverview (4 dorms x 18 beds = 72)

Above Dorms @ \$100 per dorm per night

____ Linda Baker (2 dorms x 10 beds = 20)

\$100 per cabin per night

PERSONAL DORM SPACE

____ Fish House (4 dorms, sleeps 2-4, private bathrooms) \$60 per room per night

HOMESTYLE LODGING

____ Staff Cabin (sleeps 4 in 3 bedrooms) _____ First Aid (sleeps 6-7 in 2 bedrooms)

Above Cabins are \$80 per cabin per night

____ West Plains (sleeps 8 in 2 bedrooms, each room has private bathroom)

\$100 per night (Up to 3 extra guests can sleep on the couches at no additional charge.)

CAMPING

____ 10 sites (with full hook-ups) \$15 per night

(There is a central area for a campfire. Some sites are pull-through.)

FACILITIES

- Inspiration Lodge Conference Room w/Kitchen - \$100 per day
- Dining Hall Building, (Dining Hall and Restrooms) - \$150 per day
- Swimming Pool, Pavilion - \$100 per day (Seasonal)
(Pavillion available at no charge during off-season events.)

River Bottom Game Room (\$50/event) Classroom Building (\$25/event)

Open Air Tabernacle (\$75/event) Inspiration Point Vespers Area
 Prayer Garden Vespers Area Mini-Golf Course (\$25/event)

Would you like a campfire? Yes No Date: _____ Time: _____

Damages and/or loss of equipment will be assessed and charged on a per event basis.

MEALS REQUESTED

		Mon	Tues	Wed	Thur	Fri	Sat	Sun
Breakfast	\$6/person (or more depending on menu)	_____	_____	_____	_____	_____	_____	_____
Lunch	\$7/person (or more depending on menu)	_____	_____	_____	_____	_____	_____	_____
Supper	\$8/person (or more depending on menu)	_____	_____	_____	_____	_____	_____	_____

On or before _____, you must inform SMBA of your anticipated count.
 If the count drops after that date, the user group agrees to pay for the pre-arranged number.

LODGING TOTAL: _____
ADDITIONAL FACILITIES TOTAL: _____
MEALS TOTAL: _____
Subtotal: _____
DEPOSIT PAID: _____
BALANCE DUE: _____

CANCELLATION: Cancellations made *thirty* (30) days or more prior to the scheduled date, with receive a full refund. Cancellations 30 days to 2 weeks prior to event will be refunded 75% of the deposit. Cancellations less than two weeks of event will be refunded 50% of total amount. No refunds will be given for cancellations made within 24 hours of check-in time.

AGREEMENT: I, (print name) _____, certify that I am authorized to sign this agreement on behalf of the above mentioned user group. I have received and read a copy of the camp policies, and our group promises to abide by the rules and policies of SMBA.

NO PETS ARE ALLOWED.

SIGNED: _____ DATE: _____

ACCEPTED BY SMBA: _____ DATE: _____